



Children and Youth Planning Table

Continuous Professional Learning Committee Minutes

Date: Friday, November 27, 2020
Time: 10:00 am to 12:00 pm
Location: Zoom
Present: Corie Schweertman, Debbie Jones, Anne Coupland, Mandy Martins, Susan Schnarr, Lesley Barraball, Natalie Spain, Caitlin Osborne, Alison Pearson
Regrets: Tracey Stroeder, Kathi Smith, Anna Borozynets

Click [here](#) to see the PowerPoint presentation.

Welcome & Intro

Corie welcomed Caitlin Osborne as CPLC's newest member. Caitlin is the new Quality Initiative Supervisor at Region of Waterloo. She has taken over Debbie Jones' role, as Debbie has moved on to a new role.

Action:

None.

Project Review

Corie provided a high-level overview of current and future CPLC project. Please see the PowerPoint presentation for more details (link above).

Projects are outlined in the order they will occur. The projects align with areas of focus in the master work plan used by CYPT backbone staff. The outlined projects and future CPLC work will also continue to support the Belonging lens of the greater CYPT collective, with the three pillars of Equity, Attachment, and Children and Youth Feeling Valued, Heard, and Included. Please note recruitment for Co-Chair is still happening.

"What might be missing?" The team discussed that in addition to communicating trainings curated by CPLC, it may be beneficial to communicate all the work accomplished by CPLC (i.e. why CPLC is a CYPT Support Team). This way, it will be easier to get more of the right people as part of the committee, doing the work.



Children and Youth Planning Table of Waterloo Region

Actions:

If interested in a Co-Chair role with CPLC, please reach out to Corie.

Workplan Next Steps

Alison confirmed that Silviu Kondan, the new CYPT Social Planning Associate, will be starting on January 4th and would support CPLC from then on.

The team agreed that the chronological order of the projects makes sense. In terms of sustainability, the team agreed on the approach of 'finding what to do, and then finding the money'. For this reason as well, it makes most sense to scope the work first.

Team discussed the possibility of having callouts for specific task groups, with the idea that there would be more uptake if others were aware of the exact work that needs to be completed. Decided to move into the work and that part of being nimble includes welcoming people later on, as well as finding any missing expertise.

Discussed the need to have smaller soundbites and check-ins between meetings, that this would be especially helpful to keep projects top-of-mind during the pandemic. Discussed the possibility of using [Jamboard](#), which is a 'sticky note' space where people are able to share ideas so ideas can move from one meeting to the next.

Actions:

Corie and Alison to work together to break down the work plan into more detail and create timelines, so that it's all set for Silviu.

Alison also to create a survey to determine the training needs of the greater CYPT collective. This content will be helpful to have ahead of the next February 19, 2021 CPLC meeting.

Corie to reach out to Tracy S. for update on governance (i.e., framework for endorsed trainings).

Call-outs to support the creation of governance pieces of work, as well as needs assessment (e.g., survey) will come out via Corie (both to those who indicated interest, as well as others who may want to join).

Corie and Alison/Silviu to explore use of Jamboard, or other on-line interactive space for this Team.